

Websites for Students on Report Writing

Here are the most useful websites on report writing. As reports vary between disciplines, check the requirements for reports in your department before following the advice on any of these sites.

Please note that external websites are not the responsibility of LearnHigher.

UniLearning (Wollongong, Australia)

<http://unilearning.uow.edu.au/main.html>

A very thorough site which links to all aspects of report writing (as well as other aspects of study). Includes different types of report (business, technical, field, scientific) as well as sections on writing style and the use of figures. A bit tricky to navigate.

Report Writing: Get Ready for University Study (Edinburgh Napier)

www2.napier.ac.uk/getready/writing_presenting/reports.html

A clear and easy to follow introduction to report writing with interactive exercises on report structure and layout.

Writing Reports (Loughborough)

www.lboro.ac.uk/service/fli/campus/reportwr.pdf

A comprehensive guide to report writing basics in PDF format. Includes information on spidergrams, layout, writing style and what each section should include.